

PASS TIMES

A PERSUPP DET Yokosuka Newsletter

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June



TRAVEL TO TURKEY.

Reference: Foreign
Clearance Guide.

All personnel must have **NATO** travel orders in addition to their regular travel orders. All orders should make the port of entry Ankara, Adana, or Izmir and avoid entering through Istanbul if at all possible unless it is the final destination. Personnel are being denied entry through Istanbul for various reasons, with the latest being the lack of **NATO** travel orders. Personnel assigned in Turkey and traveling outside the country on leave should also carry a **NATO** travel order to prevent problems when re-entering the country. **No travelers should be routed via Istanbul unless absolutely necessary.** The primary mode of travel in Turkey is GOVT AIR. Routing via Istanbul must be supported with written justification signed by the unit Approving Official.



200 QUESTION ADVANCEMENT EXAM TO PREMIER WITH

JANUARY 2002 CHIEF'S

EXAMINATION. Reference:
NETPDTC Pensacola, FL.

Exam is coming to Navy test-takers everywhere, beginning with the cycle 174 Chief Petty Officer's exam in January 2002. The Navy Advancement Center, which has been carefully preparing this new exam over the last six months, is reviewing and checking each step in the process to ensure a smooth transition from the original 150-question exam.

As individuals advance in rank and move into more supervisory and management-type positions, a greater emphasis will be placed on Professional Military Knowledge (PMK). Therefore, Petty Officer 3rd Class candidates (E-4) will notice the smallest change to the exam.

Third Class Petty Officers will receive a test with 150 rating knowledge questions (15 more than in previous cycles) and 50 PMK questions.

The 2nd Class (E-5) exam will cover 135 rating knowledge questions and 65 PMK questions.

The 1st Class (E-6) exam will have 115 rating knowledge questions and 85 PMK questions.

The Chief Petty Officer exam will have an even split of 100 rating knowledge questions and 100 PMK questions.

The structure and format of the Enlisted Advancement System promotes the most qualified sailors. Those who take the time to prepare themselves early, as always, will go into the exam with a strong advantage.

As in previous cycles, the bibliography for advancement (BIBS) for each exam is posted in the Navy Advancement Center Web Site six months prior to the exam. Sailors visiting this site will find important information to help them prepare for their exam and be given the same references used by exam writers in developing the exam. Sailors can download a copy of their rating's particular advancement handbook, which provides additional insight into exam preparation for rating knowledge.

For more information on the Navy Advancement Center and the upcoming 200 question advancement exam, visit the NAC Web Site at www.advancement.cnet.navy.mil.



**PRESIDENTIAL
RETIREMENT
CERTIFICATES**

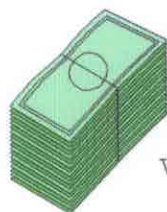
The new
Presidential
Retirement

Certificates have been approved from the White House. The estimated time for the certificates to be distributed will be on 1 July 2001. Once received, service personnel centers will prepare certificates and present the certificates to personnel who have retired since 20 January 2001.



**PASS LIAISON
REPRESENTATIVE
(PLR) SEMINAR.**

PSD Yokosuka will conduct a two-day PLR workshop on 18 and 19 July 2001. The course will run from 0800-1600 daily and be held in the PSA Conference Room (3rd Deck, BLDG 1555). The purpose of the workshop is to provide indepth training to PLRs on processing shared between PSD and customer commands. While the training is geared towards regularly assigned PLRs, others such as Command Career Counselors, Admin Officers, CMCs, etc. are welcome to attend. For more information contact PNC(SW) Floresca, PLR Coordinator, 243-8450 or florescatm@psapac.navy.mil.



**ADVANCE PAYMENT FOR
PERMANENT CHANGE OF
STATION (PCS).**

Reference: DODFMR
Vol 7A Chapter 32.

The purpose of an advance payment is to give funds to a member to meet extraordinary expenses incident to a government ordered relocation. It is intended to assist with

the out-of-pocket expenses, not typical of the day-to-day military living, that precede or exceed reimbursements incurred in a member's change of duty locations and expenses. An advance of pay shall not be authorized for the specific out-of-pocket expenses covered by advances of other allowances and entitlements, if those advances are used (to include travel allowances and per diem, overseas station housing allowance, basic allowance for quarters, variable housing allowance, and dislocation allowance). The member's Commanding Officer has a responsibility to ensure that an advance of pay is used only to help with the financial burden of a PCS. Therefore, advance of pay is **NOT** for investments with mutual fund companies, paying off personal debts, vacation, savings, etc. The advance pay form should be read in its entirety (to better understand its purpose) and completely filled out. Attach a copy of PCS orders to the advance pay form.



**ADMINISTRATIVE
REVIEW AND
SIGNATURE OF
TRAVEL CLAIMS FOR MILITARY
MEMBERS.** Reference: DODFMR
Vol 9 Chapter 2, 5, & 8.

The Department of Defense Financial Management Regulations (DODFMR) requires that travel approving officials who have first hand knowledge of the purpose and conditions of travel must review and sign travel claims to confirm the authorized travel. While this

requirement is already in place for civilian employees, commands are advised that effective July 1, 2001, all military TAD travel claims will require the approving official to sign the completed TAD travel claim prior to submission to PSD MILPAY section.



**NAVPERS 1070/602
(PNOK AND SNOK).**

Currently the Page Two road show is underway and going well. We plan to have all NAVPERS 1070/602, Record of Emergency Data, verified with Primary and Secondary Next Of Kin added. This is a CNO mandated requirement and Command PLR participation is needed to help make our goal of 100% verified and signed by 31 July 2001. The following commands have been completed:

ATG PAC
COMSUBGRU SEVEN
NSGA
CFAY
CNFJ

The following is the schedule for other customer commands:

NCTSFE - 2 to 3 July 2001
MSCFE Yokohama - 9 to 13 July
USNH/DENTAL - 16 to 20 July

NAVPERS 1070/602 for stragglers will be completed at PSD Customer Service from 23 to 31 July 2001. For more information, contact PN1(SW) Mihalko at 243-8432 or e-mail at mihalkodj@psapac.navy.mil.



ID CARDS/DEERS DOWNTIME.

Currently, we are experiencing technical difficulties with our RAPIDS/DEERS computer hardware. We only have one station currently on-line that causes long delays in processing time. Estimated date of repair is 28 June 2001. Please get the word out to all your personnel. For current waiting times, contact PSD Customer Service at 243-5112.

SEPTEMBER 2001 (CYCLE 172) NAVY-WIDE ADVANCEMENT EXAMINATION.



1. Please note a major change on the examination schedule. The E-6 examination will be the first exam administered during the September 2001 advancement cycle. Schedule are as follows:

- a. E-6 Exam- 6 SEP (Thursday)
- b. E-5 Exam-13 SEP (Thursday)
- c. E-4 Exam-20 SEP (Thursday)

2. Advancement Eligibility Listing (AEL) for September 2001 Examination.

This report is due to PSD by COB, 6 July 2001. Importance of submitting the AEL on time is of paramount importance. Ordering of exams and preparation of worksheets cannot be accomplished without the verified AEL. Commands shall ensure correct exams are

ordered. NUCLEAR Submarine EM/ET/MM candidates will take the EMN/ETN/MMN exams. NON-NUCLEAR ET/MM submarine candidates must be identified ETR, ETV, MME, or MMW. Aviation Electronics Technician (AT) Intermediate and Organizational candidates must be identified as ATI for Intermediate and ATO for Organizational Maintenance.

2. NAVADMIN 117/00

Announced advancement points are no longer awarded for Warfare Qualifications or voluntary education.

3. NAVADMIN 224/00

Announced that Marine Corps Good Conduct Medal is being counted the same as the Navy Good Conduct Medal. All awards must cover the period prior to regular scheduled examination date in order to be credited.

4. NAVADMIN 201/99

All personnel in paygrades E-5 and E-6 may take the exam prior to completing Leadership Training Continuum (LTC) but must attend LTC in their current paygrade prior to being advanced. After **1 October 2001**, completion of LTC will be required to take the E-6 or E-7 advancement exam or participate in the E-8 advancement cycle.

5. TERMINAL ELIGIBILITY DATES FOR THE SEPTEMBER 2001 NAVY-WIDE EXAMINATION

- a. Time-in-rate is computed up to 2002 JAN 01.

- b. E6 Candidates - 3 years
TIR as an E5 (TIR of 1999
JAN 01 or earlier).
- c. E5 Candidates - 1 year
TIR as an E4 (TIR of 2001
JAN 01 or earlier).
- d. E4 Candidates - 6 months
TIR as an E3 (TIR of 2001
JUL 01 or earlier).

6. **NAVADMIN 221/00**

E-5 TIR waiver candidates with TIR of 1999 JAN 02 to 2000 JAN 01 who received an "EP" on their last periodic evaluation (2001 MAR 15) who are recommended for advancement by their Commanding Officer are eligible to participate in the September 2001 examination. A recommendation letter must be signed by the Commanding Officer. In the absence of the Commanding Officer, the Officer "acting" as the Commanding Officer can sign the recommendation letter.



MISSED FLIGHTS

Travelers are advised to allow sufficient travel time to meet the reporting requirements provided in their port call or itinerary/invoice. Port calls and itineraries/invoices provided with the travel orders are official endorsements considered as travel order modifications. Travelers who miss their confirmed flights through their own fault or lack of planning may result in disciplinary action being taken by the order writing authority or unit commanding officer.

Additional costs incurred by travelers who miss confirmed flights through their own fault are non-reimbursable. There is no entitlement to per diem and the time spent waiting for the new flight arrangements should be charged as leave or considered unauthorized absence.

The travel orders of personnel who fail to report for confirmed flights and provided additional transportation support should be endorsed why the member missed the flight, the member's entitlement to per diem, and the member's status while awaiting the new flight.

Passengers booked on AMC flights who fail to report for the specified show time should report to the Passenger Service Counter of the AMC Terminal and request booking for the next AMC flight. The additional days spent waiting for the flight will be considered leave days and no per diem will be paid. Travelers who miss the AMC flight and report back to the PSD/CSD for transportation support will be considered as unauthorized absentees. Transportation support will be provided at the traveler's expense and a Report and Disposition of Offense(s), NAVPERS 1626/7, will be forwarded to the next command.



PLR MEETING.

The next PLR meeting is scheduled on

Wednesday, 25 July 2001 in
PSD, Building 1555.